

# Lake Shore Estates Executive Board Minutes May 15, 2021

- **The meeting was called to order** by President Craig Becker, Board members in attendance were Jeff Kuch, Paul Blees and Sheila Marshall. Absent- Brad Ereth
- **Agenda:** The agenda was presented by Craig Becker. Motion to approve by Paul Blees and seconded by Jeff Kuch to approve. Motion carried. The meeting was posted on the Lake Shore website by Sheila Marshall.
- **Secretaries Report:** Jeff Kuch presented the May 5th Meeting Minutes which were posted on the website. In addition, correspondence was received regarding the cancelled water permit no. 5477 which has been filed with the county recorder. He also presented the information regarding the last scheduled garbage dumpster pickup on May 31 with regular service resuming on June 7. Paul Blees made a motion to approve the meeting minutes and seconded by Craig Becker. Motion carried.
- **President's Report-** Craig Becker gave a brief report on Maintenance activities at Lake Shore.
- **Treasurer's Report-** Sheila Marshall gave an extended report including past history budget numbers which will be worked on during this meeting. She also suggested a potential change in fiscal year reporting and adding two signatures to all checks over \$1000 which will be presented as a line item in the agenda at our annual meeting. Jeff Kuch made a motion to approve the treasurer's reports. Seconded by Paul Blees. Motion carried.
- **Building Permits:** One Permit was submitted by Jeff and Dianne Kuch which was partially approved pending further solutions by the board on a portion of the permit. Permits by Paul Blees and Charles Fettig were approved.

## Old Business:

- **Well Capping-** No action at this time by contractor.
- **Lake Shore Contact List-** We will move forward with the names and addresses of Lake Shore Estates as per legal opinion which would be included in our annual meeting informational packet.

## New Business:

- **Property-** The board was updated on the purchase of the previously approved 12 x 20 shed by Craig Becker. It was noted that price increases in materials were significantly higher than projected. The board unanimously approved the selection of a local vendor at our last meeting but after receiving the material portion of the bid tabled the commitment until labor prices came in. The board has reevaluated the potential purchase of this shed and will follow up with additional information. Our present storage agreement ends on June 1, 2021.
- **Proxy Form Change-** The official form has been posted on the website and this is the form residents need to use for the annual meeting.
- The board moved in to executive session with work being conducted in preparation of the annual meeting. The following items were discussed:
  - Welcome packet materials, Time date and location, ballots, audit committee, officer vacancies, legal support presence, proxy forms, agenda, proper notification to residents, potential invoices for lot and water fees and budget including the upcoming fees for both these items.**
  - The board will set up a work day to complete the mailing.**
- **Next Regular Board Meeting-** To be determined. The next meeting will be an executive board meeting and is set for June 7, 2021 at 7:30 p.m. at the Craig Becker residence. This working meeting will be held to prepare for the annual meeting.
- **Adjourn-** Jeff Kuch made a motion to adjourn and seconded by Paul Blees. Motion carried.