# **Meeting Minutes**

#### I. Call to order

a) Paul Called the Microsoft teams meeting to order at 7:30 on 1-18-22.

#### II. Roll call

a) In attendance were Dalen Foth, Jeremy Berger, Lori Blees, Paul Blees, Rick Eckert, and Nate Corbin.

### **III.** Approval of Minutes

a) Minutes were reviewed. Nate Corbin moved to approve, Jeremy Berger seconded, and motion passed.

## IV. Approval of Agenda

a) Nate asked to add discussion about removing the RV policy to the agenda.

### V. Secretary's Report

Welcome Packets need to be updated. Website is current and we have access to the Lakeshore email account.

# VI. Treasurer's Report

- a) Financial Statement presented and in alignment with the budget.
- b) Working on the development of a statement that can be distributed to lot owners. Statement will itemize Lot and Water Grid Fees and will include last year's fees paid for reference. Hoping this year's collection process will be a bit easier.
- c) Evaluated the option of utilizing Quick Books and elected to forego at this time.

### VII. Old Business

- a) Artesian Well Capping
  - i) Schaff & Sons were going to cap the well this winter. We are still waiting on completion and hoping that it will get it capped soon as this is a budgeted item from previous years.
- b) Remote Water Meter
  - i) Motion to replace remote meter made by Nate Corbin. Jeremy Berger seconded the motion and motion passed.
- c) Irrigation Dock Floats & Pump
  - i) The board was informed that one of the floats was leaking. After evaluation, we uncovered no issues with the float's condition. We will forego purchasing a new float at this time.
  - ii) Will keep the old pump operational but will keep the new pump as a reserve unit. The old pump has only been used for two seasons. If needed, Eggers could rebuild the old pump. Dalen Foth and Nate Corbin will look at the pumps in the spring and Dalen will make the decision on which pump to use.
  - iii) When the dock was removed last fall, it was noted that new chains are needed to attach the pump to the dock.
- d) SW Water Butterfly Valves
  - i) It was suggested that Paul Blees ask Kelly Heinsen to check on the need for replacement of the values this spring. We will look to potentially add and replace four valves along with the master valve by the pump house. Jeremy Berger made the motion as suggested, Rick Eckert seconded the motion, and motion passed.
- e) Snow Removal
  - i) Nothing to report as everything seems to be going well.
- f) Lake Shore Estates Debit Card
  - i) Lori Blees has the card. Rick Eckert and Lori Blees are authorized users.
- g) Website Fees
  - i) Sheila Marshall was reimbursed for this year's website fees.

### **VIII.** New Business

- a) Keys
  - i) Nate Corbin has a new set of keys for board members.
- b) Lawyer Retainer and Fee Structure
  - (1) No changes needed.
- c) Complaint Forms
  - i) Complaint forms need completed and signed by the individual lodging a complaint.
- d) Contact List
  - i) The contact list is updated. This document will not be posted on the website.
- e) Irrigation Water Report
  - i) The Corps of Engineers irrigation permit expires in April of 2026. The ND Water Commission suggests that we install a flow meter on our pump. Further investigation will occur on anticipated costs and discussion to occur during future meetings.
- f) Water Outlet Project
  - i) Hopeful for resolution this year and anticipate an answer in March at the earliest. Plan is to re-route water over private land which would bypass the need to involve the Corps of Engineers.
- g) Guest Camper Policy
  - i) Nate made the motion to remove the guest RV camper policy language from the Welcome Packet. Rick Eckert seconded the motion and the motion passed.
- h) Recording of meetings
  - i) Meetings will not be recorded. Minutes are available.
- i) Website updates
- j) Lori Blees has access to the Lakeshore Estates email address and the website billing information is now updated.

# IX. Establish Timeframe for Next Board Meeting

a) Anticipate holding the next meeting sometime in the middle of March.

# X. Adjournment

Nate Corbin made the motion to adjourn the meeting, Rick Eckert seconded the motion, and motion passed ending the meeting at 10:35 pm.

